Kalmar Nyckel Foundation – Guiding Principles

**Mission:** The mission of the Kalmar Nyckel Foundation is preserving the cultural and maritime heritage of Delaware and the Delaware Valley for the education and enrichment of all.

**Core Values**
- Creation and maintenance of a safe, respectful and welcoming environment for all
- Honesty and integrity
- Respecting and using resources wisely
- Teamwork
- Personal Accountability
- Customer and mission focus

**Code of Conduct**
- Honor our core values by maintaining a high personal standard of conduct
- Be respectful and positive in all my interactions with staff, volunteers, our customers and the general public
- Help create an exceptional experience for our customers
- Be alert to and report inappropriate or potentially inappropriate behavior (harassment, discrimination, sexual overtures or contact, offensive language or gestures, any form of abusive behavior, drug or alcohol abuse)
- Respect the chain of command at all times
- Consider the safety of myself and others in all my actions
- Comply with the Foundation’s policies regarding drugs, alcohol and tobacco
- Be punctual
- Treat the ship and all Foundation property with respect and take proper care of the same

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